



Record Book Coordinator Position Description

Requirements:

- Must be an enrolled 4-H leader
- Agree to a 1 year commitment
- Active member of Yolo County Leaders Council Record Book Committee. Attends periodic meetings throughout the year

I agree to perform the following duties:

- Answer questions on record books
- Responsible for distribution and collection of books from county/club
- Host at least one annual record book training for club members
- Attend monthly club meetings

In return, I will receive the following:

- Access to audio visual material and equipment, as well as library resources and project kits, are available for use on a reservation and check-out basis
- Annual county-wide education activities
- County-wide information emails listing events, deadlines, and information relevant to ongoing club planning
- Support in the form of consultations, club visits, and trainings are available from the county 4-H staff

Club Name: _____

Print Name: _____

Signature: _____ Date: _____