



Assistant Community Club Leader Position Description

Requirements:

- Must be an enrolled 4-H leader
- Agree to a 2 year commitment

I agree to perform the following duties:

- Organize club outreach activities
- Promote club level public relations and visibility
- Attend Leaders Council meetings
- Act as county liason for events and communicate information to members
- Shadow Community Club Leader with intent to be Community Club Leader in two years
- Attend Community Club Leader trainings up to 3 times a year
- Attend monthly club meetings
- Responsible for new/first year members from beginning to end of year, ensuring they are on track and understand how the program works

In return, I will receive the following:

- Access to audio visual material and equipment, as well as library resources and project kits, are available for use on a reservation and check-out basis
- Annual county-wide education activities
- County-wide information emails listing events, deadlines, and information relevant to ongoing club planning
- Support in the form of consultations, club visits, and trainings are available from the county 4-H staff

Club Name: _____

Print Name: _____

Signature: _____ Date: _____